

**Jefferson County Board
Committee Minutes**

February 20, 2008

Infrastructure/Veterans Committee

1. Call to order

Meeting called to order by John Kannard- at 1:09 p.m.

2. Roll call

Infrastructure Members Present: Robert Yachinich John Kannard, Carol Knox & Rodney Laudenslager, Rick Kuhlman present at 1:21 p.m.

Others Present: Gary Petre, Sharon Schmeling, Carla Robinson, Paula Sumpter, Judge Randy Koschnick, Phil Ristow.

3. Certification of compliance with the Open Meetings Law

The Administrator's Office reported that the meeting was properly noticed in compliance with the law.

4. Review of the Agenda: Items 12 and 13 were switched.

5. Citizen Comments Gary Petre introduced Paula Sumpter, Management Analyst.

6. Approve Minutes from January 16, 2008 Meeting

Motion made by Yachinich; **Seconded by** Laudenslager to approve minutes as corrected. **(Motion Carried)**

7. Follow up on structural engineer inspection of Countryside roof

Phil Ristow gave the committee an update on the inspection of Countryside's roof.

8. Courthouse Entrance Update; Discussion and possible decision on architect fees for redesign at back secure entrance and front entrance of courthouse.

Phil Ristow explained that the Finance Committee asked that the Infrastructure/Veterans Committee would consider addressing the front entrance of the courthouse along with the back.

Motion made by Carol Knox; **Seconded by** Rodney Laudenslager; to combine a proposal for a more secure entrance with a plan that would include the front and rear entrance. **(Motion Carried)**

9. Discuss recommendations from the Administration & Rules Committee on committee oversight of MIS and Veteran's office.

The committee discussed this recommended changes. Carol Knox requested an organizational chart showing county committee structure.

Motion made by Rick Kuhlman; **Seconded by Robert** Yachinich; to recommend that Veteran's be removed, but MIS should remain under the oversight of the Infrastructure/Veterans Committee. Knox abstained from voting. **(Motion Carried)**

10. Courthouse space needs including County Board room, Family Court Commissioner's Office

Carla Robinson discussed some options with the committee.

Motion made by Robert Yachinich; **Seconded by** Rodney Laudenslager to get cost estimates to remodel. **(Motion Carried)**

11. Discussion of courthouse parking needs

Several options were discussed.

The committee directed Phil Ristow to get more information on the property owned by RSV. They would also like to consider the possibility of moving the monument and creating additional parking spots there and along the North side of the courthouse.

12. Possible Tour of County Board Room, Register in Probate and Family Court Commissioner's Offices

The committee did not tour these areas.

13. Set Committee's meeting dates and discuss potential items for future agendas

March 19th, 2008 at 1:00 p.m.

- Discussion of courthouse parking needs
- Courthouse Entrance Update; for redesign at back secure entrance and front entrance of courthouse.
- Update and possible decision on remodeling costs for court space.
- MIS issues

14. Adjourn

Rodney Laudenslager made a motion to adjourn; Seconded by Robert Yachinich; 2:24 p.m. (Motion Carried)